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AGENDA COVER MEMO

DATE: June 4th, 2003

TO: Lane County Board of Commissioners

DEPT.: Public Works

PRESENTED BY: Pete Chism
Waste Reduction Specialist

AGENDA ITEM TITLE: In the matter of awarding a contract to St. Vincent de Paul in the amount of \$54,530 for Appliance and Propane Tank Recycling Services WM 02/03-06.

I. MOTION

MOVE APPROVAL OF BOARD ORDER AWARDING A CONTRACT TO ST. VINCENT DE PAUL IN THE AMOUNT OF \$54,530 FOR APPLIANCE AND PROPANE TANK RECYCLING SERVICES WM 02/03-06.

II. ISSUE OR PROBLEM

Shall Lane County enter into a contract with St. Vincent de Paul for appliance and propane tank recycling services?

III. DISCUSSION

A. Background

Appliances

In May of 1992, a pilot Chlorofluorocarbon (CFC) recovery and recycling program was put in place at four County-operated disposal sites. The pilot was designed to accomplish the recovery and recycling of R-12 and R-22 gas from refrigerators, freezers and air conditioners at the Glenwood, Cottage Grove, Creswell and Veneta Transfer Stations.

In July, 1993, the program was expanded to include sixteen County operated disposal sites. Contract activity included not only the recovery of CFCs, but also the stripping of electric motors from all appliances (including refrigerators, freezers, air conditioners, washers, dryers and dishwashers) before recycling as scrap metal.

In July, 1997, the County instituted a \$15 per appliance fee for disposal at the sites. Prior to that July, disposal of appliances was free. As a result of the charge the total number of appliances processed for CFC removal, motor stripping, or both has decreased from approximately 8,900 appliances collected from July 1995 to June 1996 to an estimated 3,300 collected from July 1997 to June 1998. Some additional number of appliances came into the sites without motors or CFCs and therefore required no processing.

Propane Tanks

Since July 2000, St. Vincent de Paul has collected propane tanks from our 16 transfer sites. Propane tanks have been collected along with appliances, however this service was not included in the contract. This is the first year propane tanks have been included in this contract, formerly the contract was named CFC Recovery and Appliance Recycling Services.

Disposal of propane tanks has become increasingly difficult due to requirements that prohibit filling of the old style tanks. Improper disposal of compressed gas tanks can present fire and explosion hazard to both residents and recycling and solid waste operations.

A new style of safety valve has been required on all liquefied propane gas tanks since October 1998 (National Fire Protection Association, Liquefied Petroleum Gas Code (NFPA)). Effective April 1, 2002, propane tanks, between 4 and 40 pounds with old valves cannot be refilled. The new OPD (over-fill protection device) valve prevents the tank from being over-filled to the point that it becomes an explosion hazard.

B. Analysis

Lane County records indicate that during the calendar year 2002, 3,179 appliances were collected for CFC recovery, recycling and motor stripping for a total estimated weight of 326 tons.

1329 propane tanks were collected during FY 2001-02, compared to an estimated 3275 in FY 2002-03. Despite the increase this year, Lane County expects the number of propane tanks will taper off in the coming years.

C. Alternatives/Options

The board may choose to award the contract to or may not to award a contract to St Vincent de Paul.

D. Recommendation

It is recommended that the Board award the contract to St Vincent de Paul.

IV. IMPLEMENTATION/FOLLOW-UP

If approved by the Board, a contract will be processed and the necessary performance security and certificates of insurance obtained to execute the new contract immediately.

V. ATTACHMENTS

Proposed Board Order

Proposal Opening Recap Sheet

**IN THE BOARD OF COUNTY COMMISSIONERS OF LANE COUNTY,
OREGON**

ORDER NO.

) IN THE MATTER OF AWARDING A
) CONTRACT TO ST. VINCENT DE
) PAUL IN THE AMOUNT OF \$54,530
) FOR APPLIANCE AND PROPANE
) TANK RECYCLING SERVICES WM
) 02/03-06.

WHEREAS, state law mandates that counties provide an opportunity to recycle at disposal sites, and

WHEREAS, diverting recyclable materials from the waste stream and converting them into products of value is sound waste management practice, now, therefore

IT IS HEREBY ORDERED that a contract be awarded to St. Vincent de Paul in the amount of \$54,530, and that is consistent with the terms of the County's Request For Proposal WM 02/03-06 and proposal documents submitted by St Vincent de Paul, and the County Administrator is authorized to sign the contract.

Adopted this _____ day of _____, 2003.

Pete Sorenson, Chair
Lane County Board of Commissioners

APPROVED AS TO FORM
Date 5/27/03 Lane County
Terence J. White
OFFICE OF LEGAL COUNSEL

IN THE MATTER OF AWARDING A CONTRACT TO ST. VINCENT DE PAUL IN THE AMOUNT OF \$54,530 FOR APPLIANCE AND PROPANE TANK RECYCLING SERVICES WM 02/03-06.

RFP OPENING RECAP SHEET

RFP # WM 02/03-06

Title: Appliance and Propane Tank Recycling Services

RFP Due Date: 5/7/03 @ 9:00 a.m. Recorded By: Pete Chism, Waste Management Opened By: Pete Chism, Waste Management

Opening Date & Time: 5/7/03 @ 9:01 a.m.

Proposer	\$ Amount	Residency			Deviations/Addenda
		Bid Security	Statement	None	
St. Vincent de Paul	\$12 per appliance \$1 per propane bottle (less than 5 gallons) \$4 per propane tank (5-10 gallons) \$10 per propane tank (11-25 gallons)	Yes	Yes	None	